

Village of Dorchester Finance Committee Meeting

Date: October 3, 2018 (Wednesday) 6:45 pm

Clerk's Office 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order by Trustee Hardrath at 6:45 pm.
2. In attendance were Trustee Hardrath, Trustee Duranceau and Clerk-Treasurer Ruge. Chairperson Schauer was absent.
3. Motion was made by Trustee Duranceau, seconded by Trustee Hardrath, to approve the bills and vouchers for September, 2018. Motion carried 2-0.
4. Motion was made by Trustee Duranceau, seconded by Trustee Hardrath, to approve payment to Gold Buckle Electric, LLC. Motion carried 2-0.
5. No action on 2019 budget items. Budget items will be discussed with full board members
6. Motion was made by Trustee Duranceau, seconded by Trustee Hardrath, to adjourn the meeting. Motion carried 2-0. Meeting was adjourned at 6:55pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, October 3, 2018 7:00 pm Clerk's Office, 228 W. Washington Ave, Dorchester WI

Minutes:

1. Meeting was called to order at 7:02 pm by President Rau.
2. Pledge of Allegiance was said.
3. Present were President Rau, Trustee Duranceau, Trustee Underwood, Trustee Hardrath, Trustee Derrico and Trustee Schwoch. Absent was Trustee Schauer. Also present were Clerk-Treasurer Ruge, Kevin O'Brien – TP Printing, police chief Gary Leichtman, water/sewer manager Rick Golz, public works supervisor Dean Faude, public works employee Clint Penney, and village resident Pam Leichtman.
4. There was no public input.
5. Motion was made by Trustee Schwoch, seconded by Trustee Derrico, approve minutes of the September 5, 2018, Board meeting. Motion carried 6-0.
6. Motion was made by Trustee Derrico, seconded by Trustee Schwoch, to approve September, 2018 Audit Report. Motion carried 6-0. The October, 2018 Audit Report was included in board packets.
7. Chief Gary Leichtman stated that the part-time officer has accepted a full-time position elsewhere and will be transitioning out of the department. He is looking to hire another part-time officer. Chief Leichtman is trying to set up meeting with police committee for this and to work on 2019 budget.
8. Water/sewer manager Rick Golz stated that the stripping tower was cleaned last week.
9. Public Works Supervisor, Dean Faude, stated that the last window was put in at the hall. They have cut out spots for patches and are just waiting for Jensen & Son. New poles were put on the north sign.
10. Motions were made on Ordinance 188: Sewer usage and charges - regarding multiple properties in response to letter sent.
 - a. Property Address – 250 S. 4th Street – Motion was made by Trustee Derrico, seconded by Trustee Underwood, that this property is not subjected to the ordinance since it is not a livable building. Motion carried 6-0.

- b. Property Address – 356 W. Business County Rd A – Motion was made by Trustee Derrico, seconded by Trustee Hardrath, to provide an extension for this property until the January 2019 meeting. Motion carried 6-0.
 - c. Property Address – 128 S. 2nd Street – Motion was made by Trustee Derrico, seconded by Trustee Hardrath, to give property owner 30 days to submit plan from plumber to bring house into compliance with Ordinance 188. Motion carried 5-0, Trustee Schwoch abstained.
 - d.& e. Property Address – 210 W. Business County Rd A & Property Address – 281 S. Business State Hwy 13 – Motion was made by Trustee Schwoch, seconded by Trustee Duranceau, to send another letter with information certified/signature required. Motion carried 5-1, President Rau descending.
11. Motion was made by Trustee Schwoch, seconded by Trustee Underwood, to approve contract with MSA Professional for Chemical Pilot Testing for Phosphorus Removal for estimated cost of \$1,500. Motion carried 6-0.
 12. Motion was made by Trustee Hardrath, seconded by Trustee Schwoch, to approve the cost of chemicals from Hawkins Chemicals for pilot test at an estimated cost of \$3,561.60. Motion carried 6-0.
 13. Motion was made by Trustee Derrico, seconded by Trustee Duranceau, to approve payment of invoice from Gold Buckle Electric, LLC at cost of \$4,214.34. A meter needed to be moved at the water tower which led to discoveries of other problems with wires that had corrosion on them. Motion carried 6-0.
 14. Motion was made by Trustee Hardrath, seconded by Trustee Derrico, to purchase new clocks/timers for two village sirens at a cost of \$875 each. Motion carried 6-0.
 15. Motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve an operator license for Amanda Newberry. Motion carried 6-0.
 16. President Rau stated that since the City of Abbotsford and Town of Holton voted the proposed 2019 budget down, totals went back to 2018 amounts. Dorchester's contribution will be \$36,720 for 2019.
 17. Recommendations from Public Works Committee for 2019 Budget will be reviewed and looked at with the overall budget. No action was taken at this time.
 18. Clerk-Treasurer Ruge stated that the library budget has not been completed, but the library board will most likely be looking at a \$1,000 increase in funding from 2018. No action was taken at this time.
 19. Clerk-Treasurer Ruge informed the board that draft budgets for all three accounts were included in their packets. Right now, it looks like the Water Utility and General Fund will not need cuts to balance, but the Sewer Utility may be looking at another increase for 2019. No action was taken at this time.
 20. President Rau stated that village resident, Kurt Halopka, has agreed to fill the vacant spot on Police Committee. Board members were unfamiliar with who this was and asked if he would be available to introduce himself to the board next month before an approval is made. President Rau would check with Kurt about coming to the next meeting. This item was tabled until next month.
 21. An update on the village wide clean-up event was provided to the board members.
 22. Clerk-Treasurer Ruge stated that interviews are scheduled for Friday for the deputy position.
 23. Next regular Village Board meeting will be Wednesday, November 7, 2018.
 24. Motion was by Trustee Hardrath, seconded by Trustee Derrico, to adjourn the meeting. Motion carried. Meeting was adjourned at 8:17 pm.

Brooke Ruge, Clerk-Treasurer